



Associate Editor, Global Americans

Global Americans seeks an Associate Editor who will shape and implement the organization's programming in the U.S.-Latin America policy space.

Working remotely, or preferably in Washington, DC, the Associate Editor will have the opportunity to lead a number of Global Americans' new projects in the region, in partnership with Global Americans' network of civil society organizations and contributors. The Associate Editor will also lead Global Americans' communications and social media efforts as the organization expands its digital footprint. Strong candidates will be passionate not just about the content that Global Americans produces, but also about reaching the widest audience possible. They will have impeccable attention to detail and will take charge of producing a new podcast from Global Americans. The position includes publishing, mentorship, and public speaking opportunities, depending on the interests of the candidate.

Ideal candidates will have demonstrated success developing the social media presence of another organization. The successful candidate will be highly organized, motivated, detail-oriented, creative, professional, and able to manage multiple projects under tight deadlines. Excellent writing, analytical, and research skills are essential. Written and oral proficiency in English and Spanish, as well as experience with fund development or grant writing are preferred. Audio editing skills are a plus, as is professional experience with Canva, Buffer, iMovie, and/or Adobe Premiere Pro. Salary will be determined commensurate with experience.

Background

Global Americans is a modern day take on the traditional think tank. Through its website, Global Americans provides up-to-date research and analysis on key issues affecting Latin America and the Caribbean. Its aim is to provide policymakers, academics, and Latin America enthusiasts with the tools they need to promote a stronger, more prosperous relationship between Latin America and the United States.

Qualifications

- Interest in foreign policy, national security, and/or human rights, with a particular willingness to think creatively about the field
- Exceptional writing skills, with impressive attention to detail and an eye for nuanced analyses
- A demonstrated record of successfully implementing and executing medium- and long-term development plans
- Ability and willingness to sometimes work irregular hours and travel to the region, as needed
- A sense of humor and an ability to work collaboratively with colleagues and partners across the region
- Enthusiasm for working in an organization with a culture of respect, empowerment, and inclusion

Please email resume, cover letter, and writing sample to gmentel@theglobalamericans.org, with the subject heading *Associate Editor Position*.